Important Dates To Remember

**December 18, 2019 – Spring 2020**
Temporary Faculty & Academic Student Employees
Appointment Processing Begins

**January 27, 2020**
TF Payroll Report by Department is due to Payroll Services.

**January 28, 2020**
Submit TF Payroll Report by Emplid (if applicable).

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**Lecturers and Teaching Associates – Spring Semester Only**
Begin: 1/16/2020 - End: 5/22/2020

**Lecturers and Teaching Associates - AY Appointees**
Begin: 8/19/2019 - End: 5/22/2020

**Lecturers Only (Entitled) - AY Appointees**
Begin: 8/19/2019 – End: 5/20/2022 – year 1 of 3 year
Begin: 8/20/2018 – End: 5/21/2021 – year 2 of 3 year
# Important Dates To Remember

## Graduate Assistants - Spring Semester

Begin: **1/31/2020** - End: **6/30/2020** - Job Code 2355 - Sal/Grade = 2

## Graduate Assistants - AY Appointees

Begin: 8/30/2019 – End: 6/30/2020 - Job Code 2355 - Sal/Grade = 1

*End of June for payroll purposes, residual.

## Graduate Assistant – Monthly Appointees

Begin: Any date during the year, but not equivalent to the academic term dates – Job Codes 2325 & 2326

End: Any date, but not equivalent to the academic term dates stated above.

## Instructional Student Assistant –

**Job Codes 1150, 1151, 1152, and 1153**

Begin: Any date during the term or academic year.

End: Any date during the term or academic year.