

9/80 Schedule Information
Excess/Minus

Option 1: First Friday off – May 30

- ❖ Dates: May 26 through August 1, 2025
- ❖ Work week is shown as Sunday through Saturday.
- ❖ When employees opt into the 9/80 schedule, they will have 8-hour workdays until May 25.
- ❖ Starting May 26, employees will have 9-hour workdays until their 9/80 schedule ends.

22 days MAY 176 hours

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Carry Forward balance = 0
172 (hrs worked) - 176 (hrs possible) = -4 hr (minus rollover)

21 days JUNE 168 hours

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Carry Forward balance = -4 hr from previous month
169 (hrs worked) - 168 (hrs possible) = +1 hr + (-4hrs) = -3 hr (minus rollover)

22 days JULY 176 hours

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Carry Forward balance = -3 hrs from previous month
178 (hrs worked) - 176 (hrs possible) = +2 hr + (-3 hrs) = -1 hr (minus rollover)

22 days AUGUST 176 hours

S	M	T	W	TH	F	S
				7/31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Carry Forward balance = -1 hrs from previous month
177 (hrs worked) - 176 (hrs possible) = 1 hrs + (-1 hrs) = 0

LEGEND
8-HOUR DAY
9-HOUR DAY
H -HOLIDAY
FRIDAY OFF
SAT/SUN

Excess/Deficit Hours - Reconciliation			Key Dates/Information	
May	4-hour deficit	rollover to next month	First 9-hour workday	May 26
June	3-hour	rollover to next month	9-hour Holiday	May 26 and June 19
July	1-hour deficit	rollover to next month	First Friday off	May 30
August	0-hours	Employee does not owe at the end of December 2025	Number of Friday's off	5 days
Total Deficit hours at the end of 9/80 = 0 hours				
Employee does not owe at the end of the year (December 2025)				

9/80 Schedule Information
Excess/Minus

Option 2: First Friday off – June 6

- ❖ Dates: May 26 through August 1, 2025
- ❖ Work week is shown as Sunday through Saturday.
- ❖ When employees opt into the 9/80 schedule, they will have 8-hour workdays until May 25.
- ❖ Starting May 26, employees will have 9-hour workdays until their 9/80 schedule ends.

22 days MAY 176 hours

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Carry Forward balance = 0
180 (hrs worked) - 176 (hrs possible) = +4 hr pay out

21 days JUNE 168 hours

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	OFF	13
14	15	16	17	18	19	20
21	22	23	24	25	OFF	26
27	28	29	30			

Carry Forward balance = 0
169 (hrs worked) - 168 (hrs possible) = +1 hr pay out

22 days JULY 176 hours

S	M	T	W	TH	F	S
		1	2	3	H/OFF	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	OFF	24
25	26	27	28	29	30	

Carry Forward balance = 0
178 (hrs worked) - 176 (hrs possible) = +2 hr pay out

22 days AUGUST 176 hours

S	M	T	W	TH	F	S
				7/31	OFF	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Carry Forward balance = 0
169 (hrs worked) - 176 (hrs possible) = -7 hrs (employee owes in December)

LEGEND
8-HOUR DAY
9-HOUR DAY
H -HOLIDAY
FRIDAY OFF
SAT/SUN

Excess/Deficit Hours - Reconciliation			Key Dates/Information	
May	4-hour excess	paid out June 13	First 9-hour workday	May 26
June	1-hour excess	Paid out July 15	9-hour Holiday	May 26 and June 19
July	2-hour excess & ADO	Paid out August 15 & ADO to use before expiration (see CBID)	First Friday off	June 6
August	7-hour deficit	Use CTO, Vacation, PH to offset deficit in December 2025	Number of Friday's off	5 days
Total Deficit hours at the end of 9/80 = -7 hours Employee owes at the end of the year (December 2025)				