SELF-SERVICE: *Employment and Income Verification*

The employee self-service portal from InVerify is designed for you to have access to your employment and income verification information. Your employer has provided the following services for you to access when needed:

Manage Your Income Key
Create or change an Income Key for verifiers to access your income information. A default key is set up automatically during service activation. You are able to change or set up an expiration date for your key at any time for additional security.

Unofficial 'Employee Only' Copy of Verification Report
Review the verification report for your employee records. This report is for employee use only and cannot be distributed to third party verifiers like banks or mortgage companies.

Immigration Letter
Print out or download an employment letter designed specifically for use as employment and income verification with Immigration Offices.

Employee Usage Report
Determine who has executed a verification report on your profile. Specify a timeframe and obtain a list of who has executed a report, the type of report, and date it was executed.

VOE Express Letter
Print out or download a copy of your own employment verification letter to use when looking for housing or for any other simple employment verification request.

Get Started

1. Go to www.inverify.net

2. Click Get Started

3. Scroll down to Employee Registration and click Register

4. Enter the required info and click Register
   - Company Code = CSF430

5. You will receive an email to validate your email address. Please click on the link and input your email address. Once your email is validated, you may click on the Login link to access your account.

5. Log in to InVerify using login box on upper right corner

6. Choose from the available options