



CALIFORNIA STATE UNIVERSITY FULLERTON

EMPLOYMENT VERIFICATION INFORMATION for California State University, Fullerton

We have recently received a request from your organization for employment and income verification for a **California State University, Fullerton** employee. Our organization uses InVerify, an HR service partner, to provide secure online access to employment and income information.

NEXT STEPS:

- 1. Go to <u>www.inverify.net</u>
- 2. Register to create a user account and get instant online verification reports

For additional assistance:

Contact our customer support team: (866) 295-7363

TYPES OF REPORTS AVAILABLE:

1 – Employment Verification

- Step 1: Log in to www.inverify.net
- Step 2: Provide the following:
 - California State University, Fullerton Company Code: CSF430
 - Employee's Social Security Number (must obtain from employee directly)

2 - Employment & Income Verification

- Step 1: Log in to <u>www.inverify.net</u>
- **Step 2:** Provide the following:
 - California State University, Fullerton Company Code: CSF430
 - Employee's Social Security Number (must obtain from employee directly)
 - Income Key (must obtain from employee directly)

3 – Employment & Income Verification with Salary History

Follow same steps as #2 - Employment & Income Verification

Note To Verifiers: Registration is a one-time process and takes just a few minutes online. For Commercial users, all verifications must be obtained from the secure website.

