



CALIFORNIA STATE UNIVERSITY, FULLERTON

Office of the Vice President for Human Resources, Diversity and Inclusion

EMERITUS STATUS – STAFF AND ADMINISTRATION GUIDELINES

I. Purpose:

To outline the process and procedures in designating an employee as a Staff Emeritus

II. Definition:

Emeriti is a retired employee retaining an honorary title corresponding to that held immediately before retirement

III. Eligibility:

Emeritus status is an earned honor which may be granted, at the President's discretion, to staff and administrators

- Who retire in good standing with a minimum of ten (10) years of full time employment service to California State University, Fullerton
- Upon death while employed at the University
- Who honorably and consistently performed high quality work at CSUF

Emeritus status will be granted at the highest classification held while employed at the university

IV. Nomination Process:

Any employee meeting the eligibility criteria may be nominated by his/her non-bargaining unit administrator. Nominations will be reviewed by the appropriate Vice President

If the VP doesn't support the nomination he/she will inform the nominator

If the VP supports the nomination, he/she will forward to the President

The President will make the final determination of Staff Emeritus Status

Employees awarded Emeritus Status will receive a letter from the President outlining afforded benefits

V. Benefits:

Staff Emeritus Identification Card

Discounts or complimentary tickets for various campus events

Access to University Library Services

Invitation to participate in public ceremonies of the university (commencement, convocation, etc.)

Invitation to Emeriti events

Listing in the Emeriti directory

Email Access (domain – Emeriti.fullerton.edu)

VI.

Benefits offered to Staff Emeriti are subject to change without notice and do not establish any right to the continuation of the benefits received at the time Emeriti designation.

Approved:

Mildred Garcia, President

Date

10/17/13

LG/

Effective Date: November 1, 2013

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