



## EMERITUS REQUEST FORM FOR FACULTY

This is a request form to designate a faculty member as an Emeritus. Emeritus status is an earned honor granted by the President. Faculty must meet the criteria indicated below for consideration. Please refer to UPS 261.000 for additional information:

[http://www.fullerton.edu/senate/publications\\_policies\\_resolutions/ups/UPS%20200/UPS%20261.000.pdf](http://www.fullerton.edu/senate/publications_policies_resolutions/ups/UPS%20200/UPS%20261.000.pdf)

Date of request:	Initiator's Name:		Initiator's Department:		Initiator's Extension:
Effective Date:	Dr./Ms./Mr.:	Employee Requesting Emeritus Status:	CWID:	Years of Service:	Tenured or Temporary:
Home Address:			Department:		Division:

Emeritus status will be granted at the highest academic rank held while employed. Please indicate classification and working title

### CRITERIA:

**Please check:**

- |  |  |
|--|--|
| 1. Retire in good standing with a minimum of ten (10) years of full-time employment service or the equivalent to California State University, Fullerton. | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. Upon death while employed at the University.  | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3. Attach description of faculty's major contributions to the department and University (attach extra page if necessary):                                |  |

**NOTE: Please forward form to Human Resources, Employment Services at CP-700 for processing after Dean/Director's approval.**

### APPROVALS:

Department Chair:	Date:	
Dean/Director:	Date:	
Provost and Vice President for Academic Affairs:	Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Vice President for Human Resources, Diversity and Inclusion:	Date:	
President:	Date:	