**NOTE: Please update/complete the highlighted sections**

Department Id: xxxxx
Position Number & Job Code: 2354/FL-xxxxxxxx
Number of positions to hire: xx
Type of recruitment: (open recruitment, internal)
Department Coordinator and email address: xxxxxxx, xxxxx@fullerton.edu
Department Chair and email address: xxxxxxxxxx, xxxxxx@fullerton.edu

|  |
| --- |
| **Department of xxxxxxxxxxxxTeaching Associates** **Pool**  |
| **POSITION** | The Department of xxxxxxxxxxxxxxxx at CSU Fullerton invites applications for the position of Teaching Associate. Well qualified graduate students are assigned Teaching Associate duties up to a maximum of 20 hours per week, and are assigned to work under the direct supervision of a faculty member in a course taught by the faculty member, including but not limited to courses in:  * Public Speaking
* Introduction to Communication Studies
* Essentials of Argumentation
* Forensics (speech and debate)

This is a pool of teaching associates for the department to draw on as necessary. ASSIGNMENTS ARE TEMPORARY AND OFTEN MADE JUST PRIOR TO THE START OF THE ACADEMIC TERM. APPLICANTS MAY BE OFFERED COURSE ASSIGNMENTS ON VERY SHORT NOTICE.  |
| **REQUIRED QUALIFICATIONS** | * A Bachelor’s degree in Communication Studies or related field or equivalent experience.
* Candidates should demonstrate their ability to interact and work effectively with a wide and culturally diverse range of students, including first-generation college students.
* Coursework or prior teaching experience in the particular course topic.
 |
| **PREFERRED QUALIFICATIONS** | * Preference will be given to those with significant experience working with diverse populations and fostering a collaborative, supportive and inclusive environment.
 |
| **HOW TO APPLY** | A complete online application must be submitted in order to receive consideration. Please provide the following materials as it relates to your application requirements:* Letter of interest or Cover Letter
* Curriculum Vitae (CV) or Resume

Applications will be reviewed as needed. Please direct all questions about the position to: xxxxxxxxx, at xxxxxxx@fullerton.edu.  |
| **COMPENSATION** | All Teaching Associate appointments are made under the terms of the Collective Bargaining Agreement between the CSU system and the United Auto Workers.   Classification Range: $3,090 to $7,236 per monthAnticipated hiring range depending on qualifications, not to exceed $5,200The full-time monthly base salaries indicated above are prorated to the time based assigned.For a description of potential benefits, go to <https://hr.fullerton.edu/total-wellness/benefits/> |
| **MANDATED REPORTER PER CANRA** | The person holding this position is considered a ‘mandated reporter’ under the California Child Abuse And Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083, revised July 21, 2017, as a condition of employment. |
| **CRIMINAL BACKGROUND CLEARANCE NOTICE** | This offer is contingent upon the completion of a satisfactory background check and may be rescinded if the background check reveals disqualifying information and/or if information was knowingly withheld or falsified. Please note, that continued employment is contingent upon your successful completion of a background screening as required under CSU policy. Teaching Associates rehired at CSUF after a break in service of 12 or more months who have not had a CSUF background check within the past 12 months will be subject to a new background check; rehire is contingent upon the satisfactory completion of the new background check. |
| **OUT-OF-STATE EMPLOYMENT POLICY** | In accordance with the California State University (CSU) Out-of-State Employment Policy, the CSU is a state entity whose business operations reside within the State of California and requires hiring employees to perform CSU related work within the State of California. |
| **TITLE IX** | [Notice of Non-Discrimination on the Basis of Gender or Sex and Contact Information for Title IX Coordinator](https://nam01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.fullerton.edu%2Ftitleix%2Fabout%2Fnotice.php&data=02%7C01%7Crgraboyes%40fullerton.edu%7C89faceea79eb4de3e8cf08d8485b63ea%7C82c0b871335f4b5c9ed0a4a23565a79b%7C0%7C0%7C637338904636319021&sdata=%2BC%2BrdeFO18NWUtJW24jgFi80IcFjnWRMTtFglSFueHE%3D&reserved=0) |