9/80 Schedule Information Excess/Minus

Option 1: First Friday off – May 31st

Dates (May 27th to August 2th) Work week is shown as Sunday through Saturday. Work week begins mid-way through with 8 hr. & 9 hr. work days.



180 (hrs worked) - 176 (hrs possible) = +4 hr pay out



Excess/Deficit Hours - Reconciliation

Carry Forward balance = -8 hrs from previous month **178 (hrs worked) - 176 (hrs possible)** = +2 hr + (-8 hrs) = -6 hrs (minus rollover)



Carry Forward balance = 0 160 (hrs worked) - 168 (hrs possible) = -8 hr (minus rollover)

22 days		AUGUST			176 hours		
S	М	Т	W	TH	F	S	
			7/31	1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29			

Carry Forward balance = -6 hrs from previous month

178 (hrs worked) - 176 (hrs possible) = +2 hrs + (-6 hrs) = -4 hrs (employee owes in December)

Excess/Deficit hours - Reconcination						
May	Aay 4 hr Excess paid out June 14th					
June 8 hr Deficit rollover to next month						
July	6 hr Deficit	rollover to next month	LEGEND			
August	4 hr Deficit Use CTO, Vacation, PH to offset Deficit in December 2024		8 HOURS DAY	Key Dates/Information		
Total Deficit hours at the end of 9/80 = -4 hours			9 HOUR DAY	First 9 hr workday	May 27th	
*At the end of 9/80 schedule deficit hours are offset with leave credits or docking		H - HOLIDAY	9 hour Holiday	May 27th, June 19th, July 4th		
can be used to recoup deficit balance.			FRIDAY OFF	First Friday off	May 31st	
Deficit will be owed at the end of the year (December 2024)			SAT/SUN	# of Friday's off	5 days	
-					·	

9/80 Schedule Information Excess/Minus

Option 2: *First Friday off – June 7*th

Dates (May 27th to August 2th) Work week is shown as Sunday through Saturday. Work week begins mid-way through with 8 hr. & 9 hr. work days.

15

22

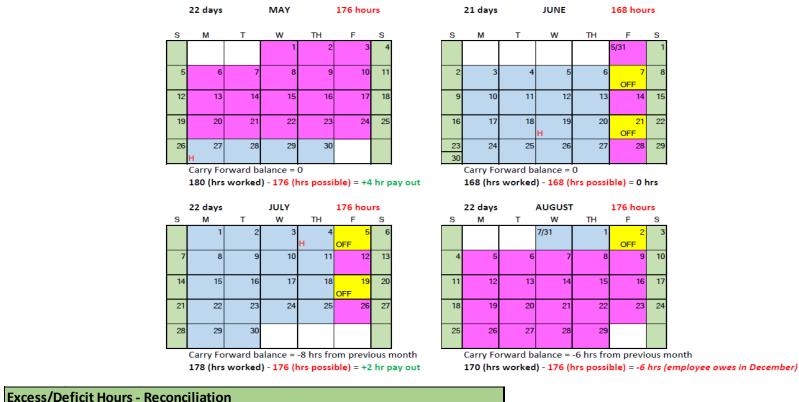
29

s

10

17

24



May 4 hr Excess paid out June 14th						
June	lune 0 hr N/A					
July	2 hr Excess	paid out August 15th	LEGEND			
August	6 hr Deficit	6 hr Deficit Use CTO, Vacation, PH to offset Deficit in December 2024		Key Dates/Information		
Total Deficit hours at the end of 9/80 = -6 hours			9 HOUR DAY	First 9 hr workday	May 27th	
*At the end of 9/80 schedule deficit hours are offset with leave credits or docking			H - HOLIDAY	9 hour Holiday	May 27th, June 19th, July 4th	
can be used to recoup deficit balance.			FRIDAY OFF	First Friday off	June 7th	
Deficit will be owed at the end of the year (December 2024)			SAT/SUN	# of Friday's off	5 days	
-	-					