Vice President for Administration and Finance & Chief Financial Officer

California State University, Fullerton (CSUF) seeks a collaborative, transformative, and visionary leader who will creatively guide and have primary responsibility for the Administration and Finance Division of the university. Reporting directly to the University President, the Vice President for Administration and Finance & Chief Financial Officer is a member of the President’s Cabinet and one of six vice presidents of the University. As a Hispanic-Serving Institution, CSUF seeks a Vice President/CFO who has experience with addressing the needs of a complex diverse campus population primarily comprised of first-generation and commuter students. The Vice President/CFO will provide oversight and leadership for a wide array of operations from maintaining and enhancing university buildings and grounds to providing important business support services. The Vice President/CFO leads a division of hundreds of staff and student assistants that make up 8 administrative areas and over 30 departments.

It is the mission of the Division to provide customer-focused administrative support and stewardship of the university’s physical and financial resources in order to fulfill the university’s mission and support student success. Partnerships with the diverse campus community and its many stakeholders are important in helping the operations provide excellent customer service and results.

The incumbent must have a clear understanding of national educational policies and how to influence those policies for a model comprehensive university. The successful candidate will be an effective manager and empowering leader, an advocate for diversity and inclusion across campus, an experienced partner in shared, collegial university governance, as well a collaborator who can continue to build relationships with the community to gain support for and understanding of the institution.

PRIMARY RESPONSIBILITIES
The Vice President for Administration and Finance and Chief Financial Officer (VPAF/CFO) provides leadership for financial strategic planning and direct management of the administrative and business functions that include: the Auxiliary Services Corporation, Resource Planning and Budget, Capital Programs and Facilities Management, Contracts and Procurement, Financial Services & Administrative Systems, Parking and Transportation Services, and University Police. The VPAF/CFO has oversight responsibility for a budget of over $500 million, composed of general and special funds, including auxiliaries. The Vice President/CFO works closely, collaboratively, and effectively with cabinet members, the senior leadership team, the Academic Senate, and student leaders in meeting the mission and strategic goals of the University.

ESSENTIAL QUALIFICATIONS
• Advanced degree from an accredited institution in a field related to the assignment
• A clear and demonstrated record of outstanding leadership, strategic creativity, organizational efficiency, financial acumen, and ethical financial management
• A skilled financial background that includes significant experience in adeptly managing a large and complex budget whose funding originates from multiple sources
• Professional skill and experience demonstrating in-depth knowledge of financial and business operations
• Demonstrated substantive budget management experience in a multifaceted financial environment with a focus on meeting strategic goals
• Demonstrated leadership and experience in addressing the complexities of serving the educational needs of a diverse student body, as well as success in promoting and resourcing initiatives that lead to equity and inclusion
• A clear and convincing record demonstrating the candidate’s commitment to issues of diversity, equity, and inclusion
• Excellent written, oral, and interpersonal communication skills
PREFERRED QUALIFICATIONS

- Earned MBA, doctorate or appropriate terminal degree
- At least 5 years' experience demonstrating in-depth knowledge of financial and business operations knowledge pertaining to universities in large multi-campus systems and to legal rules and regulations governing a university
- Demonstrated capacity for mentoring of associate vice presidents and other personnel
- Demonstrated success in strategic planning and strategic budgeting
- Demonstrated competencies in the listed responsibilities of the VPAF/CFO at California State University, Fullerton
- Demonstrated commitment to shared governance and working within a collective bargaining environment in a democratic, flexible style
- Demonstrated ability in implementing institutional-level, programmatic initiatives aimed at encouraging and promoting diversity and inclusion in the service of providing high quality education leading to student success
- Evidence of partnerships with the broader community
- Demonstrated commitment to the values of a liberal arts education at a National Doctoral Institution with High Research Activity
- Demonstrated understanding of the challenges facing Hispanic Serving Institutions and higher education today, as well as the ability to address them in a large comprehensive university with positive outcomes
- A general understanding of University Policing practices, assuring a safe and secure campus environment

APPLICATION PROCESS

Applications can be submitted in confidence at hr.fullerton.edu/careers/ or through this link: Vice President for Administration and Finance & Chief Financial Officer. Those applications received by March 7, 2022 by 9:00 PM (Pacific Standard Time)/midnight (Eastern Standard Time) will be assured full consideration. A complete application will include a cover letter addressing the qualifications above, curriculum vitae, a diversity statement and the names, e-mail addresses, and phone numbers of five references. References will not be contacted without explicit permission from the candidate. Nominations for this position and requests for information should be addressed to vpafsearch@fullerton.edu.

California State University, Fullerton celebrates all forms of diversity and is deeply committed to fostering an inclusive environment within which students, staff, administrators and faculty thrive. Individuals interested in advancing the University’s strategic diversity goals are strongly encouraged to apply. Reasonable accommodations will be provided for qualified applicants with disabilities who self-disclose.

ABOUT CSUF

The largest university in the CSU and the only campus in Orange County, Cal State Fullerton offers 110-degree programs, and Division 1 athletics. Recognized as a national model for supporting student success, CSUF excels with innovative, high-impact educational practices, including faculty-student collaborative research, study abroad and competitive internships. Our vibrant and diverse campus is a primary driver of workforce and economic development in the region. CSUF is a top public university known for its success in supporting first-generation and underrepresented students, and preparing all students to become leaders in the global marketplace. Visit fullerton.edu.