



CALIFORNIA STATE UNIVERSITY  
**FULLERTON**<sup>™</sup>

***2021 Fire Safety Report***

***TITANS REACH HIGHER***

## Fire Safety Report

The Higher Education Opportunity Act enacted on August 14, 2008, requires institutions that maintain on-campus student housing facilities to publish an annual fire safety report that contains information about campus fire safety practices and standards of the institution. The following report details all information required by this act for CSU Fullerton campus and Grand Central Arts campus.

### **DEFINITIONS**

The following terms are used within this report. Definitions have been obtained from the Higher Education Opportunity Act.

**On-Campus Student Housing** - A student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within a reasonable contiguous area that makes up the campus.

**Fire** - Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

### **TO REPORT A FIRE**

Although any fire can be reported by a student to any University official, all students and employees at Cal State Fullerton should contact a University Police Dispatcher at 9-1-1 to report all fires, fire related emergencies or smell of smoke. The nearest fire alarm may be activated or the emergency blue-light phones can be used.

Intentional misuse of the 911 phone number, blue light, and/or fire alarm pull stations or tampering with safety equipment is prohibited and is a serious crime, and is subject to criminal charges. Additionally, individuals and/or residential communities may be held financially responsible for charges related to non-emergency fire alarm activation and building evacuation. False alarms are a danger to all. All campus personnel need to help in deterring false alarms.

The reporting of fires in any campus structure is required. Students, faculty or staff must all ensure that a University Police Dispatcher is notified for any fire for the purposes of the Annual Fire Safety Report.

### **COMMUNITY RESPONSE TO A FIRE**

#### **Fires in Campus Buildings**

Remember to R.A.C.E.:

- Remove those in danger.
- Announce: pull alarm and call 911.
- Contain fire by closing doors.
- Extinguish if safe to do so, or evacuate horizontally beyond fire doors or vertically, if necessary.

All fires, no matter how small, must be reported. When you call 911, the dispatcher will simultaneously notify the fire department and the police department.

## Minor Fire

Small, contained, **NOT in danger** of spreading or exploding.

- Call 911
- Before opening any door, use the back of hand to see if it is hot – if the door is hot, leave it closed. If the door is not hot, open it slowly and be prepared to close it quickly if necessary.
- If you are familiar with the use of a fire extinguisher, attempt to put out the fire.
- **DO NOT use water on an electrical fire.**
- **DO NOT use water on a burning liquid or a grease fire.**
- Never allow the fire to come between you and an exit.
- Watch for smoldering or flare up.
- Notify the professional staff member on duty who will document the incident.

## Medium Fire

Small, but **in danger** of spreading or exploding.

- Call 911
- Before opening any door, use the back of your hand to see if it is hot-if the door is hot, leave it closed. If the door is not hot, open it slowly and be prepared to close it quickly if necessary.
- If possible, without risking your personal safety or the safety of others, contain the spread of the fire with a fire extinguisher.
- Close fire doors and windows.
- Never allow the fire to come between you and an exit.
- Evacuate the building; bring warm (and possibly rain-resistant) clothing and shoes.
- Exit the building quickly, knocking on others' doors as you go (not waiting for a response, but making residents aware of fire danger). Carry a towel or blanket to protect you from flames and smoke.
- If you see or smell smoke in a hall or stairway, use another exit.
- Proceed to your assigned Emergency Assembly Point.

## Major Fire

Large, rapidly spreading or totally out of control.

- Call 911
- Evacuate the building immediately. If smoke is thick, it is advisable to crawl close to the floor toward emergency exits.
- Before opening any door, use the back of your hand to see if it is hot – if the door is hot, leave it closed. If the door is not hot, open it slowly and be prepared to close it quickly if necessary.
- Evacuate the building; bring warm (and possibly rain-resistant) clothing and shoes.
- Exit the building quickly, knocking on others' doors as you go (not waiting for a response, but making residents aware of fire danger), carry a towel or blanket to protect you from flames and smoke.
- Never allow the fire to come between you and an exit. If you see or smell smoke in a hall or stairway, use another exit.
- Close doors behind you to confine the fire. **DO NOT** lock doors. Note: If a door is already closed and hot to the touch, leave it closed. Stuff towels or clothes at the base of the door to seal any cracks surrounding the door opening. Alert someone to your location by whatever means available. Open your window only as necessary to avoid smoke or to alert someone to your location.
- Do not attempt to save possessions at the risk of personal injury.
- Proceed to your assigned Emergency Assembly Points.
- Follow all directions given to you by emergency response personnel.
- Do not return to the fire or emergency area until you are instructed to do so.

## **EMERGENCY NOTIFICATIONS FOR FIRE INCIDENTS**

In the event of a fire, the fire alarm will notify any building occupants. However, Cal State Fullerton may follow the same notification policy for fires that it does for criminal incidents. Upon confirmation of a significant emergency, Cal State Fullerton will, without delay, take into account the safety of the community, determine the content of the notification and initiate the emergency notification system community-wide, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. However, emergencies can be concentrated to an area; therefore, emergency notifications can be tailored exclusively to the segment of the campus at risk. Authorized personnel shall determine how much information is appropriate to disseminate at different points in time in consultation with the Chief of Police, or designee. The content of each notification, which will include community response instructions if warranted, is incumbent upon what segments of the community the notification targets and the nature of the emergency. In such instances, the University will continue an assessment of the situation and additional segments of the campus community will be notified if a situation warrants such action. Specific instructions for use of notification systems are provided in the Emergency Operations Center (EOC) and EOC Communications Room.

The following authorized personnel have the authority to activate emergency notifications in the event of an emergency/hazardous condition, natural disaster or other critical incident:

- University President
- Vice President for Administration & Finance
- Chief of Police
- Provost and Vice President for Academic Affairs
- Emergency Manager
- Police Watch Commanders
- University Public Information Officer

## **FIRE SAFETY POLICIES FOR THE MAIN CAMPUS RESIDENCE HALLS**

In compliance with fire safety standards, electrical cooking appliances with external heating elements or that produce large amounts of steam are not permitted in residence hall rooms (i.e. toasters, coffee pots, rice cookers, grills, Instant Pots etc.). Space heaters and sun lamps are not permitted. The only microwaves approved in student rooms are those included in the “MicroFridge” (refrigerator/freezer/microwave) units rented by the approved campus vendor. “MicroFridge” units must be plugged directly into the wall receptacle.

Use of multi-plug adapters such as cube adapters, unfused plug strips, extension cords, or any other device not complying with the California Electrical Code are prohibited.

Other prohibited appliances include portable air conditioning units and humidifiers.

Any tampering with fire detection systems, fire alarms, or fire-fighting equipment is prohibited. This includes alarms, fire extinguishers, fire hoses, heat and smoke detectors, sprinkler systems, fire escapes, smoke/fire doors, exit signs, and audible/visual devices. All students are required to follow fire evacuation procedures. This includes evacuating whenever an alarm is sounded regardless of whether the alarm is related to a scheduled drill or not. Tampering with fire safety equipment or sounding false fire alarms is punishable by up to 6 months in jail and/or a \$500.00 fine. Smoke detectors must remain in place and operable at all times.

Burning candles is prohibited in all Housing and Residential Engagement facilities. Open flames are only allowed in apartment kitchens. Items that require an open flame to operate (e.g., Bunsen burners; candles, including decorative; oil burners; alcohol burners; lighters; matches) are not allowed in any Housing and Residential Engagement facility (excluding the Gastronome). Burning of incense and herbs is also prohibited.

Smoking and vaping are prohibited in all interior and exterior campus areas.

## ***FIRE SAFETY EDUCATION AND TRAINING***

Community Coordinators (CCs) and Resident Advisors (RAs) are trained on how to address and react to emergency situations including emergency equipment identification, such as AEDs, fire extinguishers, and blue phones. Community Coordinators and Resident Advisors are also trained on how to recognize and best support students who may be in emergency or crisis situations including medical or facilities related situations.

## ***PLANS FOR FUTURE IMPROVEMENTS IN FIRE SAFETY***

Upgrades to fire safety equipment and installation are reviewed annually by the Housing and Residential Engagement staff and the State Fire Marshal as needed. There are no plans for future improvements during the next year.

## ***COMPILING FIRE STATISTICS***

The statistics listed provide an overall picture of fires occurring in each on-campus student residential facilities from January 1 to December 31 for 2018, 2019, and 2020. This report meets all reporting requirements as set forth in 34 C.F.R § 668.49. Fire statistics are updated by October 1 of each year.

It is the University's policy to ensure that fires on campus are reported and investigated for determination by a fire authority (e.g. fire marshal).

For each fire, Cal State Fullerton is required to disclose the following information:

- the cause of the fire
- the number of persons who received fire-related injuries that resulted in treatment at a medical facility
- the number of deaths related to that fire
- the value of property damage related to that fire

In addition to on-campus student residential housing facilities, Cal State Fullerton is required to disclose a description of each on-campus student housing facility's fire safety system.

Fire statistics concerning this campus and others can also be found on the Department of Education website. The statistics below are being provided as part of Cal State Fullerton's commitment to safety and security of our campus and facilities, and to comply with federal law.

## CSU Fullerton Main Campus Housing Facilities Fire Safety Systems

A majority of University buildings are equipped with automatic smoke detection and alarm systems which are constantly monitored by the University Police Department 24 hours a day. Refer to the chart below to review the Fire Safety Amenities in the Cal State Fullerton student housing facilities for information about fire detection, notification, and suppression systems in each residential facility.

Student Housing Facilities	Fire Alarm Monitoring	Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Evacuation Plan	# of Evacuation (Fire) Drills		
						2018	2019	2020*
<b>Main Campus</b>								
<b>ACACIA</b>	X	X	X	X	X	2	2	0
<b>BIRCH</b>	X	X	X	X	X	2	2	0
<b>CYPRESS</b>	X	X	X	X	X	2	2	0
<b>ELM</b>	X	X	X	X	X	2	2	0
<b>FIG</b>	X	X	X	X	X	2	2	0
<b>HOLLY</b>	X	X	X	X	X	2	2	0
<b>JUNIPER</b>	X	X	X	X	X	2	2	0
<b>MANZANITA</b>	X	X	X	X	X	2	2	0
<b>OAK</b>	X	X	X	X	X	2	2	0
<b>PINE</b>	X	X	X	X	X	2	2	0
<b>SYCAMORE</b>	X	X	X	X	X	2	2	0
<b>VALENCIA</b>	X	X	X	X	X	2	2	0
<b>WILLOW</b>	X	X	X	X	X	2	2	0
<b>HOUSING OFFICE</b>	X	X	X	X	X	2	2	0

\* No formal evacuation (fire) drills were conducted due to COVID-19 safety protocols.

### Student Housing Mailing Addresses

Building Name	Building Address
Pine Hall	<b>1505</b> East Campus Drive
Holly Hall	<b>1513</b> East Campus Drive
Juniper Hall	<b>1517</b> East Campus Drive
Fig Hall	<b>1521</b> East Campus Drive
Birch Hall	<b>1525</b> East Campus Drive
Acacia Hall	<b>1529</b> East Campus Drive
Elm Hall	<b>1533</b> East Campus Drive
Oak Hall	<b>1537</b> East Campus Drive
Manzanita Hall	<b>1541</b> East Campus Drive
Willow Hall	<b>1549</b> East Campus Drive
Cypress Hall	<b>1563</b> East Campus Drive
Valencia Hall	<b>1567</b> East Campus Drive
Sycamore Hall	<b>1571</b> East Campus Drive

## CSU Fullerton Main Campus Housing Fire Statistics

Student Housing Facilities	Total Fires in Each Building			Cause of Fire			# of Injuries That Required Medical			# of Deaths Related to Fire		
	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	2020
ACACIA	0	0	0	0	0	0	0	0	0	0	0	0
BIRCH	0	0	0	0	0	0	0	0	0	0	0	0
CYPRESS	1	0	0	I/F	0	0	0	0	0	0	0	0
ELM	0	0	0	0	0	0	0	0	0	0	0	0
FIG	0	0	0	0	0	0	0	0	0	0	0	0
HOLLY	0	0	0	0	0	0	0	0	0	0	0	0
JUNIPER	1	0	0	I/F	0	0	0	0	0	0	0	0
MANZANITA	0	0	0	0	0	0	0	0	0	0	0	0
OAK	0	0	0	0	0	0	0	0	0	0	0	0
PINE	0	0	0	0	0	0	0	0	0	0	0	0
SYCAMORE	0	0	0	0	0	0	0	0	0	0	0	0
VALENCIA	0	0	0	0	0	0	0	0	0	0	0	0
WILLOW	0	0	0	0	0	0	0	0	0	0	0	0
HOUSING OFFICE	0	0	0	0	0	0	0	0	0	0	0	0

### Cause of Fire Legend:

U - Unintentional; I - Intentional; D - Undetermined

C- Cooking; S- Smoking Materials, F- Open Flame; E- Electrical; HP - Hazardous Products; HE - Heating Equipment; M - Machinery /Industrial; N - Natural; O - Other\* Damage amount= \$0

## Grand Central Campus Housing Facilities Fire Safety Systems

Student Housing Facilities	Fire Alarm Monitoring	Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Evacuation Plan	# of Evacuation (Fire) Drills		
						2018	2019	2020
<b>Main Campus</b>								
125 N. Broadway, Santa Ana, CA	X	X	X	X	X	0	0	0

## Grand Central Campus Housing Fire Statistics

Student Housing Facilities	Total Fires in Each Building			Cause of Fire			# of Injuries That Required Medical			# of Deaths Related to Fire		
	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	2020
125 N. Broadway, Santa Ana, CA	0	0	0	0	0	0	0	0	0	0	0	0

### Cause of Fire Legend:

U - Unintentional; I - Intentional; D - Undetermined

C- Cooking; S- Smoking Materials, F- Open Flame; E- Electrical; HP - Hazardous Products; HE - Heating Equipment;

M - Machinery /Industrial; N - Natural; O - Other\* Damage amount= \$0

## FIRE SAFETY POLICIES

Apartments are available for students who have been accepted into California State University, Fullerton's College of the Arts MA or MFA visual and performing arts programs. Students live and work at Grand Central Art Center. Each resident who rents an apartment is assigned a studio and parking. Grand Central Arts Center's policies provide a number of programs to provide a safe environment for students to reside, such as strong fire prevention policies and practices. These policies include the prohibition of activities or objects that have potential for fire incidents, such as the use of certain electrical appliances, smoking and open flames. Alteration of the room and tampering with fire detection systems is strictly forbidden.

Resident's fire safety policies, guidelines and prohibited items are included in all resident housing contracts and by request via email at [grandcentral@fullerton.edu](mailto:grandcentral@fullerton.edu).

## FIRE DRILLS - 2020

There were no fire drills conducted at Grand Central Arts Center in 2020.

## PROCEDURES FOR EVACUATIONS

The apartment complex is equipped with an alarm system. Whenever an alarm is sounded, occupants must evacuate their apartments. Evacuation exits and areas are displayed on the walls near the exits throughout the complex.

## FIRE EDUCATION AND TRAINING PROGRAMS

The following information on fire safety is available to all residents:

If the fire is on your floor, call 911 immediately and advise them of the fire. Fire extinguishers are available near the exits throughout the complex. Basic operation instructions are on each fire extinguisher.

## PLANS FOR FUTURE IMPROVEMENTS IN FIRE SAFETY

The Grand Central Arts Center is working on an Emergency Preparedness Plan that includes more detailed information on fire safety. The plan will include fire safety education and fire drills.