



Welcome

Cal State Fullerton invites you to explore positions for a career. Human Resources, Diversity and Inclusion is pleased to provide job seekers with an automated recruitment system of our current job openings. Our career opportunities are updated every Thursday. Job seekers can search the database by specific criteria and submit resumes online. <http://hr.fullerton.edu/jobs/>.

To begin searching, Click on the Career Opportunities at CSUF logo or Management and Staff Opportunities



Or

▼ **University Employment**

- **Management and Staff Opportunities**

Select for view all current positions.

As an option, select the applicable boxes to narrow the position(s) of interest.

Time Base

Job Category

AutoReqId

Location

Keyword [Tips](#)

This field supports Boolean operators like AND, OR and AND NOT.

Date posted
 All posting dates
 Include all jobs updated after

SEARCH RESULTS:

View jobs matching your search criteria. If there are too few or too many jobs, or if you'd like to change your search criteria, click the Refine Search link.

To sort your results by a particular detail, click the title of that column, and the jobs will be sorted.

To view detailed information about a job, click its title.

To view detailed information for more than one job, select the check boxes next to the jobs you want to view, and then click the View Jobs button.

JOB DETAILS:

To apply, click the Submit to job button.

Search results Your search criteria: N/A | [Refine search](#)

Results 1 – 21 of 21

[View job\(s\)](#) [Submit to job\(s\)](#) [Create search agent](#) [Save to cart](#)

[Clear checked](#)

<input type="checkbox"/>	Job Title	AutoReqId	Department	Time Base	Application Deadline
<input type="checkbox"/>	Assistant Director (Student Services Professional IV)	10046BR	Financial Aid	Full-Time	25-Jan-2018
<input type="checkbox"/>	Title IX Investigator	10073BR	Title IX and Gender Equity	Full-Time	01-Feb-2018
<input type="checkbox"/>	Student Employment and Volunteer Programs Specialist (Administrative Analyst/Specialist-12 Month-Exempt I)	10080BR	Human Resources, Diversity & Inclusion	Full-Time	01-Feb-2018
<input type="checkbox"/>	Administrative Analyst/Specialist-12 Month-Exempt I	10095BR	Doctor of Nursing Practice	Full-Time	25-Jan-2018
<input type="checkbox"/>	Executive Assistant (Administrative Support Coordinator I)	10103BR	VP University Advancement Office	Full-Time	01-Feb-2018
<input type="checkbox"/>	College Career Specialist (Student Services Professional III)	10122BR	Career Center	Full-Time	01-Feb-2018
<input type="checkbox"/>	Administrative Support Coordinator II	10128BR	AVP Government and Community Relations	Full-Time	01-Feb-2018
<input type="checkbox"/>	Receptionist (Administrative Support Assistant II)	10039BR	HHD-School of Nursing AVP Facilities	Full-Time	25-Jan-2018

Home Search openings Search results Job details

Job details [in](#) [Share](#)

Job 1 of 1

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Job Title: Temporary Pool
 Classification: Emergency Hire Temporary Pool
 AutoReqId: 9717BR
 Department: Campus Wide
 Sub-Division: Campus Wide
 Appointment Type: Emergency Hire
 Time Base: Intermittent
 Work Schedule: Intermittent
 Job Summary: Various departments on campus. We can not guarantee the number of hours-per-week. Working hours and schedule is according to department need. Some appointments may last from two weeks, one month, and/or up to 6 months. This type of appointment does not include benefits. Some appointments can end on or before the stated ending date.

Essential Qualifications: Specific qualifications may vary according to the requirements of the position.

Special Working Conditions: A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.
 California State University, Fullerton celebrates all forms of diversity and is deeply committed to fostering an inclusive environment within which students, staff, administrators and faculty thrive. Individuals interested in advancing the University's strategic diversity goals are strongly encouraged to apply. Reasonable accommodations will be provided for qualified applicants with disabilities who self-disclose.
 Multiple positions may be hired from this recruitment based on the strength of the applicant pool.
 If you are applying for a staff position, please note that you are not eligible to work concurrently in a staff position and an Academic Student position such as Graduate Assistant, Teaching Associate, Instructional Student Assistant or a Student Assistant position.
 Regular attendance is considered an essential job function; the inability to meet attendance requirements may preclude the employee from retaining employment.
 Employee/applicant who submits an application for a position may be required to successfully complete job related performance test(s) as part of the selection process.
 Online application/resume must be received by electronic submission on the final filing date by 9:00 PM (Pacific Standard Time)/midnight (Eastern Standard Time). Applicants who fail to complete all sections of the online application form will be disqualified from consideration.
 The person holding this position is considered a mandated reporter under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
 California State University, Fullerton is not a sponsoring agency for staff or management positions (i.e. H-1-B Visas).

Hiring Preference: None
 Application Deadline: 30-Jun-2018

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LOG IN:

If you are registering for the first time, "Click here to create a login" link.

NOTE: Please retain your email address and password.

For existing users, please enter your email address and password.

If you forgot your password, click the "Forgot Your Password?" link. Your password will be sent to your registered e-mail.

SUBMIT RESUME/CV:

Select ONE of the three options indicated.

Then, click the Continue button.

APPLICATION:

Navigate and review through the pages to complete the online application. Scroll down and verify the information in the fields, add or edit information where necessary, and answer all questions.

- Contact Information
- Work History
- Education
- Additional Attachments
- References
- Voluntary Self-identification
- Supplemental Information

Complete fields marked as required. Then, click Continue and Submit.

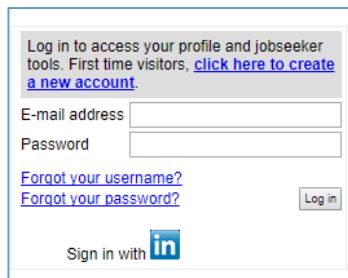
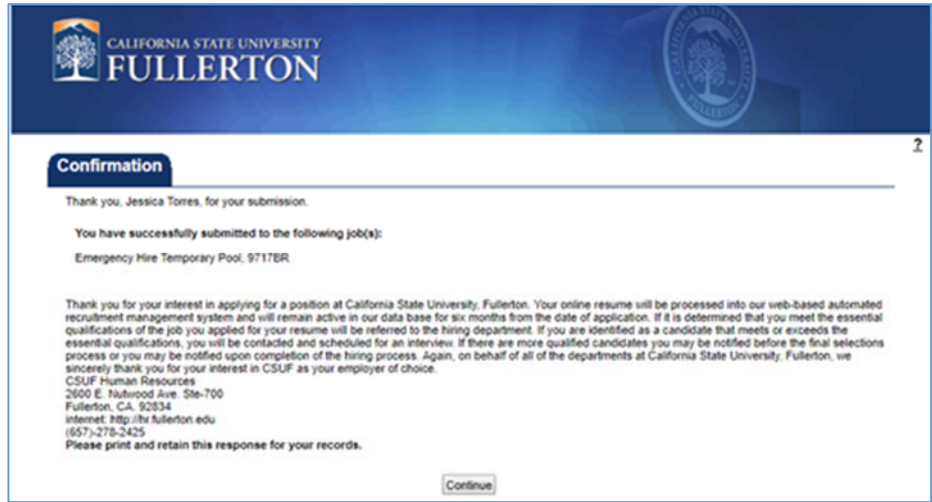
CONFIRMATION:

After successful completion, an email is sent confirming your submission.

APPLYING EXISTING ACCOUNT:

- Select the Home link
- Login using your email address and password.
- Select the resume & cover letter to submit to a particular position.
- Process to apply is the same.

NOTE: The system will allow up to 5 resumes and/or cover letters stored in your profile.



UPDATE EXISTING ACCOUNT:

- Select the Home link
- Sign-in using your email address and password
- Click the Edit your profile link. Up to five (5) versions of your resume/CV and Cover Letter can be stored.

IMPORTANT: It is recommended that you update your profile and resumes on a regular basis.

A screenshot of a login form. At the top, it says "Log in to access your profile and jobseeker tools. First time visitors, [click here to create a new account](#)." Below this are two input fields: "E-mail address" and "Password". To the right of the "Password" field is a "Log in" button. Below the fields are two links: "Forgot your username?" and "Forgot your password?". At the bottom, there is a "Sign in with" button with the LinkedIn logo.

[Search openings](#)

After clicking the "Search" button; You can apply for multiple positions with one interested:

[Job submission status](#)

Check the status of your job submission.

[Edit your profile](#)

Update your login, contact information, education, and work experience.

[Resume/CV manager](#)

Upload, edit, or delete up to five versions of your resume/CV and cover letter.

[Search agent manager](#)

Create, update, or delete saved searches.

[Job cart](#)

View or submit your resume/CV to jobs you previously saved.

[Candidate Portal](#)

Access documents made available to you during the hiring process.

[Social networking information](#)

Map your social media accounts to your profile

[Log out](#)