Question 1 - On a scale of “No Understanding” to “Complete Understanding,” how comfortable do you feel with each topic? (Five least understood topics listed)
Question 2 - What are your TOP FIVE fiscal training needs?

- Financial Reporting and Reconciliation: 47.3%
- Budget and Expense Management: 46.2%
- Interpretation and application of CSUF policies and regulations: 45.1%
- CSU and University Budget Process: 42.9%
- Budget, Benefits, and Salary Forecasting: 38.5%
- Interpretation and application of state and CSU policies and regulations: 38.5%
Question 3 - Describe any other topics that could be included in the UBI

- A&F Processes: 21%
- HR Issues: 15%
- General Resources: 15%
- Leadership Institute: 12%
- Soft Skills: 8%
- Career Development: 5%
- A&R Issues: 4%
- General Processes: 4%
- IT: 4%
- Accounting Basics: 4%
- Responsibilities: 3%
- Position Management: 2%
- Facilities: 2%
- Partnerships: 1%
Question 4 - How do you learn best?

- INSTRUCTOR LED - INTERNAL EXPERTS: 29%
- INSTRUCTOR LED - EXTERNAL EXPERTS: 18%
- ONLINE TUTORIALS > 1 HOUR - COMPLETE TOPIC: 16%
- ONLINE TUTORIALS < 1 HOUR - PARTIAL TOPIC: 14%
- OTHER SELF-PACED: 17%
- OTHER: 6%
Question 5 - What ongoing resources should the UBI provide?

[Bar chart showing percentages for various resources]

- Whom to Contact List: 95.7%
- Quick Reference Guide: 90.2%
- Web Page: 82.6%
- Online Forms Directory: 75.0%
- Online Tutorials: 69.6%
- Periodic Refresh Meetings: 54.3%
- Mentoring Opportunities: 53.3%
- Direct Notification from Process Owner: 50.0%
- Networking Events: 46.7%
- Other: 32.6%
- Portal Community: 28.3%
Question 6 - How much time would you be able to devote to University Business Institute learning?

- < 4 hours: 82% (82%)
- 1 day: 31% (16%)
- 2 days: 46% (3%)

Colors:
- Blue: 1 - 2 times per year
- Red: 3 - 5 times per year
- Light Yellow: > 5 times per year
Question 7 - Do you anticipate any obstacles to your attendance at the Institute?

- Yes: 64%
- No: 36%
Question 8 - What would the obstacle(s) be?

- Lack of Time: 40%
- Competing Priorities: 22%
- Work Load: 18%
- Inadequate Office Coverage: 9%
- Inadequate Management Support: 11%
Question 9 - Would you be interested in going through the UBI in a cohort group or with different group members each session?

- 52% Cohort Group
- 48% Different Members Each Session
Question 10 – In which division do you work?

- 40% Academic Affairs
- 45% Administration & Finance
- 2% Executive Vice President
- 6% Information Technology
- 1% President’s Office
- 4% Student Affairs
- 2% University Advancement
Question 11 – Which of the following best describes your current role?

- Financial Services Department Staff: 27%
- Department Financial/HR staff: 25%
- Department Manager/Chair - Account responsible person: 16%
- Division Financial/HR Manager: 9%
- College Financial/HR Manager: 9%
- Other: 5%
Question 12 – How long have you been in your current position?

- 29% for 0 - 2 years
- 29% for 3 - 5 years
- 27% for 5 - 10 years
- 15% for 10 + years

Legend:
- □ 0 - 2 years
- ■ 3 - 5 years
- □ 5 - 10 years
- □ 10 + years