



## MEMORANDUM

DATE: NOVEMBER 21, 2013

TO: ALL EMPLOYEES

FROM: BLANCA RODRIGUEZ, DIRECTOR PAYROLL, BENEFITS, & RETIREMENT SERVICES  
HUMAN RESOURCES, DIVERSITY, AND INCLUSION

SUBJECT: 2014 CALENDAR YEAR HOLIDAY SCHEDULE

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CSUF PROVIDES PAID HOLIDAYS AS PART OF ITS COMPREHENSIVE BENEFITS PACKAGE TO SUPPORT STAFF IN THEIR EFFORT TO BALANCE WORK AND FAMILY RESPONSIBILITIES. THE 2014 CALENDAR YEAR HOLIDAY SCHEDULE IS ENCLOSED. THE DAYS LISTED ARE DESIGNATED HOLIDAYS. AS HAS BEEN CAMPUS PRACTICE, WE WILL OBSERVE SOME HOLIDAYS ON PRESCRIBED DATES AND OTHERS WILL BE OBSERVED ON DATES THAT WILL ALLOW A LONGER CLOSURE AT THANKSGIVING AND OVER THE DECEMBER HOLIDAY PERIOD.

THE CAMPUS WILL BE CLOSED THURSDAY, DECEMBER 25, 2014 THROUGH FRIDAY, JAN 2, 2015. IN ORDER TO CLOSE DURING THIS TIME PERIOD IN DECEMBER, EMPLOYEES WILL NEED TO USE PERSONAL LEAVE CREDITS (VACATION, CTO, OR PERSONAL HOLIDAY) ON DECEMBER 30<sup>TH</sup>, 31<sup>ST</sup>, 2014 AND JANUARY 2<sup>ND</sup>, 2015. HOLIDAY PAY PRACTICES ARE CONSISTENT WITH CALIFORNIA STATE UNIVERSITY POLICIES AND PROCEDURES AS WELL AS COLLECTIVE BARGAINING AGREEMENTS.

PLEASE DIRECT ALL QUESTIONS REGARDING THIS SCHEDULE TO PAYROLL, BENEFITS, AND RETIREMENT SERVICES IN THE DIVISION OF HUMAN RESOURCES, DIVERSITY AND INCLUSION AT (657) 278-2521.

THANK YOU.

California State University, Fullerton  
2014 Calendar Year Holiday Schedule

Date	Day	Holiday	Campus Status
1/1/14	Wednesday	New Year's Day	Closed
1/2/14	Thursday	Campus Reopens	Open
1/20/14	Monday	Martin Luther King, Jr. Day	Closed
2/12/14	Wednesday	Lincoln's Birthday <b>(Rescheduled for observance on Friday, 11/28/14)</b>	Open
2/17/14	Monday	Presidents' Day	Closed
3/31/14	Monday	Cesar Chavez Day	Closed
5/26/14	Monday	Memorial Day	Closed
7/4/14	Friday	Independence Day	Closed
9/1/14	Monday	Labor Day	Closed
9/9/14	Tuesday	Admission Day <b>(Rescheduled for observance on Friday, 12/26/14)</b>	Open
10/13/14	Monday	Columbus Day <b>(Rescheduled for observance on Monday, 12/29/14)</b>	Open
11/11/14	Tuesday	Veterans Day	Closed
11/27/14	Thursday	Thanksgiving Day	Closed
11/28/14	Friday	Lincoln's Birthday <b>(moved from Wednesday, 2/12/14)</b>	Closed
12/25/14	Thursday	Christmas Day Observed	Closed
12/26/14	Friday	Admission Day <b>(moved from Tuesday, 9/9/14)</b>	Closed
12/29/14	Monday	Columbus Day <b>(moved from Tuesday, 10/13/14)</b>	Closed
12/30/14	Tuesday	Campus Closure <b>Employees must use personal leave credits</b>	Closed
12/31/14	Wednesday	Campus Closure <b>Employees must use personal leave credits</b>	Closed
1/1/15	Thursday	<b>NEW YEAR'S DAY OBSERVED</b>	Closed
1/2/15	Friday	<b>CAMPUS CLOSURE</b> <b>Employees must use personal leave credits</b>	closed

**Holiday pay practices are consistent with California State University policies and procedures as well as collective bargaining agreements.**