DEAN, UNIVERSITY EXTENDED EDUCATION / ASSOCIATE VICE PRESIDENT, INTERNATIONAL PROGRAMS AND GLOBAL ENGAGEMENT

THE POSITION:
The dean, University Extended Education / associate vice president (AVP), International Programs and Global Engagement (dean/AVP UEE-IPGE), who reports to the provost, is the chief executive officer of a large University Extended Education department (UEE) and the leader of a diverse International Programs and Global Engagement (IPGE) unit. The dean/AVP is responsible for the strategic direction and operational management for University-wide revenue-generating programs that advance the mission of the University in the areas of academic programs, entrepreneurial activities, community partnerships, and internationalization. The dean/AVP is a member of the Council of Deans and the President’s Advisory Board. The dean/AVP also serves as the University’s Senior International Officer.

PRIMARY RESPONSIBILITIES:
• Provide collegial and strategic leadership for the strengthening of existing programs and the development of new programs
• Collaborate with other divisions and academic colleges, departments, and programs to create and implement innovative academic credit and professional development programs that meet the needs of the community, students, and faculty
• Maintain and nurture a working environment that rewards efficiency and innovation
• Develop policies and procedures to grow and ensure high-quality, self-sustaining, continuing higher education
• Establish a wide spectrum of strategic planning processes and decision-making tools for developing marketing plans, communication plans, networking, and strong outreach efforts for degree- and non-degree-seeking international students
• Plan, organize, and execute recruitment and outreach strategies for CSUF degree- and non-degree-seeking international students
• Provide leadership for the recruitment, development, and retention of a diverse and highly qualified faculty and staff
• Provide strategic leadership for the design, development, and implementation of distance education courses and programs using various instructional technologies and instructional design

UNITS AND PROGRAMS
Administrative Units
• IPGE Program and Admin Support
• UEE - Budget & Finance
• UEE - Student Services
• UEE - Human Resources
• UEE - Communications
• UEE - Information Technology

Academic Programs
• Summer, Intersession, Academic Operations & Support Services
• Self-Support Degree Programs
• Extension Programs
• Programs for Educators
• Open University Advising
• Osher Lifelong Learning Institute (OLLI)
• Instructional Design / DE

International Programs & Global Engagement
• Study Abroad
• International Admissions & Outreach
• International Students & Scholars
• University Semester Abroad
• American Language Program (ALP)
• International Programs & Partnerships

Fullerton Arboretum
REQUIRED QUALIFICATIONS:

• Ph.D. or equivalent terminal degree and a record of teaching and administrative service sufficient to be appointed to a tenured full professor position in the University
• Successful track record of working with ethnically and culturally diverse students, faculty, and staff in a shared governance environment
• A minimum of three years of progressively responsible administrative experience in a management position (chair or higher) in higher education
• Demonstrated experience designing, developing, and implementing successful self-support programs
• Demonstrated experience designing, developing, and implementing successful international programs and partnerships
• Experience with education technology initiatives, particularly online learning and other emerging pedagogies
• Strong communication skills in cross-cultural settings
• Demonstrated commitment to interdisciplinary programs, faculty-mentored student research, and other high-impact practices such as study away and study abroad
• The ability to meet the University’s strategic goals (planning.fullerton.edu)

APPLICATION PROCESS:

A completed application will include a cover letter addressing the qualifications above; curriculum vitae; and the names, e-mail addresses, and phone numbers of five professional and/or academic references.

References will not be contacted without explicit permission from the candidate. Applications can be submitted in confidence at apps.fullerton.edu/MPPRecruitmentApplicant. The position will remain open until filled, but only applications received by March 17, 2016 are assured full consideration.

Questions concerning the application process can be sent to executivesearch@fullerton.edu. California State University, Fullerton celebrates all forms of diversity and is deeply committed to fostering an inclusive environment within which students, staff, administrators, and faculty thrive. Individuals interested in advancing the University’s strategic diversity goals are strongly encouraged to apply.

Reasonable accommodations will be provided for qualified applicants with disabilities who self-disclose.

Cal State Fullerton, a leading institution of the 23-campus California State University system, enrolls more than 38,000 students and offers 109 degree programs. An intellectual and cultural center for Orange County, Cal State Fullerton is a primary driver of workforce and economic development throughout the region and a national model for supporting student success through innovative, high-impact educational and co-curricular experiences, including faculty-student collaborative research. The University embraces its rich diversity, recognizing that it both enhances the educational experience for students and uniquely prepares them to excel as emergent leaders in the global marketplace and in their communities. Cal State Fullerton is recognized as a top public university in the West, in particular for its work in supporting underrepresented students in earning a college degree. For more about Cal State Fullerton, visit fullerton.edu.