DEAN, COLLEGE OF EDUCATION

The College annually enrolls more than 1,000 credential candidates and graduate students for careers in education, including teaching, instructional design, school administration, and community college leadership. With the only programs in Orange County accredited by the National Council for Accreditation of Teacher Education, the College is a top choice for students seeking the highest quality teacher preparation and advanced degrees in education.

The College offers a wide range of programs, including multiple subject (K-8), single subject (7-12), and education specialist (special education) credential programs; advanced credential programs in reading, administrative services, and special education; and master's programs, including six fully online options. A doctorate of education in educational leadership (Ed.D.) prepares working professionals for pre K-12 administration and community college leadership. The Center for Careers in Teaching provides undergraduates across disciplines with advising and support. College outreach efforts include providing professional development to teachers and engaging in partnerships with local school districts and community organizations.

The dean reports to the provost and vice president for Academic Affairs and has the primary responsibility for administering College instructional programs; planning and administering the annual College budget; planning and administering the College's physical infrastructure; leading the College's outreach and fundraising efforts; making independent recommendations on all College personnel matters; recommending appointment of chairs and supervising their administrative actions; providing leadership in curricular improvement, innovation, and assessment of student learning; creating and sustaining an environment supportive of research, scholarship, teaching, academic excellence, and student success; representing the College in the larger University and community; and serving as an effective member of the Council of Deans and President’s Advisory Board. The dean must be able to interpret policies developed at the University, state, and federal levels and implement them effectively. The dean also supervises the College’s professional, technical, and clerical staff to ensure that integrated efforts of the staff are directed toward the accomplishment of University and College goals. The dean supports and ensures accreditation for appropriate programs in the College. Finally, the dean performs other duties as may be assigned by the provost and vice president for Academic Affairs.

PRIMARY RESPONSIBILITIES INCLUDE:

- Provide collegial and strategic leadership for the strengthening of existing programs and the development of new programs
- Provide leadership for the recruitment, development, and retention of a diverse and highly qualified faculty and staff
- Provide oversight of the College’s instructional programs, including leadership in curriculum improvement, innovation, and assessment of student learning
- Oversee the management of College resources and retain accountability for their equitable and effective allocation and use
- Planning and administering the annual budgeting process and the budget for the College
- Collaborate across the University and with the external community to advance Cal State Fullerton’s mission and strategic priorities
- Lead the College’s fundraising and grant-seeking efforts
- Assume responsibility for the supervision of the College's support staff and personnel
- Serve as head for all accredited educator preparation programs in the University

CENTERS AND INSTITUTES

- Center for Research on Educational Access and Leadership
- Catalyst Center
- Center for Autism
- Center for Careers in Teaching
- Center for Maximizing Teacher Impact
- Hazel Miller Croy Reading Center
- The SchoolsFirst Federal Credit Union Center for Creativity and Critical Thinking
REQUIRED QUALIFICATIONS

- Ph.D. or Ed.D., and a record of teaching and administrative service sufficient to be appointed to a tenured full professor position in the College
- A minimum of three years of progressively responsible administrative experience in a management position (chair or higher) in higher education
- Three or more years of academic administrative experience involving strategic and operational planning, budgeting, human resource management, program assessment, student advisement, faculty development, and curriculum development
- Experience working with ethnically and culturally diverse students, faculty, and staff in a shared governance environment
- Record of supporting faculty development in teaching, research, scholarship, and service
- Record of implementing initiatives to facilitate student success, ensure that learning outcomes are met, and narrow achievement gaps
- Ability to generate external support and fundraising to support the mission of the College
- The ability to contribute to the University’s strategic goals (planning.fullerton.edu)

PREFERRED QUALIFICATIONS

- Comprehensive knowledge of each academic and program area of the College
- Demonstrated experience: developing and maintaining partnerships outside of the university; with accreditation and/or program assessment; leading organizational change

APPLICATION PROCESS

A completed application will include a cover letter addressing the qualifications above; as well as a personal diversity statement; curriculum vitae; and the names, email addresses, and phone numbers of five professional and/or academic references.

References will not be contacted without explicit permission from the candidate. Applications can be submitted in confidence at apps.fullerton.edu/MPPRecruitmentApplicant. The position will remain open until filled, but only applications received by April 21, 2016 are assured full consideration.

Questions concerning the application process can be sent to executivesearch@fullerton.edu. California State University, Fullerton celebrates all forms of diversity and is deeply committed to fostering an inclusive environment within which students, staff, administrators, and faculty thrive. Individuals interested in advancing the University’s strategic diversity goals are strongly encouraged to apply.

Reasonable accommodations will be provided for qualified applicants with disabilities who self-disclose. A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

California State University system, enrolls nearly 39,000 students and offers 109 degree programs. An intellectual and cultural center for Orange County, Cal State Fullerton is a primary driver of workforce and economic development throughout the region and a national model for supporting student success through innovative, high-impact educational and co-curricular experiences, including faculty-student collaborative research. The University embraces its rich diversity, recognizing that it both enhances the educational experience for students and uniquely prepares them to excel as emergent leaders in the global marketplace and in their communities. Cal State Fullerton is recognized as a top public university in the West, in particular for its work in supporting underrepresented students in earning a college degree.

For more about Cal State Fullerton, visit fullerton.edu.