



CALIFORNIA STATE UNIVERSITY, FULLERTON

Office of the Vice President for Human Resources, Diversity and Inclusion

P.O. Box 6806, Fullerton, CA 92834/6806 / T 657-278-2425

Leadership Award

The Leadership Award recognizes staff, faculty and administrators who demonstrate exceptional leadership qualities.

Criteria

Individuals who consistently demonstrate several of the following examples of exceptional leadership:

- Motivates and inspires the people around them to accomplish more than they would have normally.
- Inspires a high level of commitment from others when taking on new initiatives.
- Creates a compelling vision for the future and helps others understand their role in achieving said vision.
- Actively shares responsibility, authority, information and credit when working towards the achievement of a goal.
- Takes prompt decisive action to resolve issues quickly, inclusively and effectively.
- Communicates in a manner that is fair, straightforward, honest and open.
- Sets a high standard of integrity by leading through example and maintains high personal standards.
- Aligns actions and decisions with the University's strategic goals, mission and direction.

Eligibility

All full-time and part-time faculty, staff and administrators are eligible for this nomination.

Nomination Process

Nominations may be made by staff, faculty or administrators at any level. Nomination forms may be accessed electronically (PDF format) or picked up in the office Human Resources. Award recipients will be selected by the University Award Screening Committee appointed by the Vice President for Human Resources, Diversity and Inclusion.

Nominations will be accepted until February 28, 2014, by 5 p.m.

Winning nominations will be bound with a letter of congratulations and announced at the University Awards Ceremony on April 14, 2014.

Presentation

The award will be presented by President García at the University Awards Program. Each recipient will receive a monetary award and an engraved plaque.

CALIFORNIA STATE UNIVERSITY, FULLERTON
UNIVERSITY AWARD PROGRAM
Leadership Award

Nomination Form

Deadline to Submit: Friday, February 28, 2014

Please Type or Print

Nominee(s)/Team Member Name(s): (can list up to 10 names for a team)

1.	_____	Department: _____	Extension: _____
2.	_____	Department: _____	Extension: _____
3.	_____	Department: _____	Extension: _____
4.	_____	Department: _____	Extension: _____
5.	_____	Department: _____	Extension: _____

(Should you need more space, please attach an additional page.)

Nominator's Name: _____ Department: _____ Extension: _____

Please check the specific behavior(s) that demonstrates the individual's exemplary leadership.

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- Actively shares responsibility, authority, information and credit when working towards the achievement of a goal.
- Takes prompt decisive action to resolve issues quickly, inclusively and effectively.
- Communicates in a manner that is fair, straightforward, honest and open.
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- Aligns actions and decisions with the University's strategic goals, mission and direction.

Please attach a typed summary (no more than 2 pages, double spaced, 12 point font) explaining how the individual has demonstrated the criteria checked above and why they should be considered for the Leadership Award.

HELPFUL TIPS:

- ◆ Clearly state how the individual or team demonstrates a commitment to leadership excellence.
- ◆ Cite specific examples of individual or team actions, communication, decisions, etc. that are to be commended.
- ◆ Describe how the University has benefited from the individual or teams leadership.
- ◆ Include specific examples, feedback, quotes and other evidence.
- ◆ Cite examples of how the individual demonstrates behavior that aligns with the University's strategic goals.

Completed nominations must be received by Friday, February 28, 2014, by 5 p.m. Please submit all supporting documentation with the completed nomination form.

Human Resources, Diversity & Inclusion, CP 700 or scan and send to hrawards@fullerton.edu