



Human Resource Services/Payroll
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Date: January 6, 2009
To: Direct Deposit Participants
From: Payroll Services
Subject: 2009 DIRECT DEPOSIT POSTING DATES

The purpose of this memo is to provide you with information regarding key posting dates for Direct Deposit payments issued in 2009. Below is a schedule of dates on which your 2009 payments should be posted to your individual account. Please note the schedule reflects posting dates for monthly employees who are paid on the last workday of the pay period. Payments other than the regular monthly pay are posted two banking days after the issue date of the payment.

| <u>Pay Period</u> | <u>Monthly Posting Date</u> |
|-------------------|-----------------------------|
| January 2009 | 01/30/09 |
| February 2009 | 03/02/09 |
| March 2009 | 04/01/09 |
| April 2009 | 05/01/09 |
| May 2009 | 06/01/09 |
| June 2009 | 07/01/09 |
| July 2009 | 07/31/09 |
| August 2009 | 09/01/09 |
| September 2009 | 10/01/09 |
| October 2009 | 11/02/09 |
| November 2009 | 12/02/09 |
| December 2009 | 01/04/10 |

While most financial institutions post funds to accounts at the beginning of the banking business day, this is not a universal practice. Some institutions post funds in the afternoon. We strongly recommend you check with your financial institution to determine when your funds will be available.

We hope this information is helpful. You may also find these posting dates on the Web at <http://www.sco.ca.gov/ppsd/empinfo>.

If you have any questions regarding the Direct Deposit program, please contact Payroll Services at ext. 2521.